

REGULAR COUNCIL MEETING
Tuesday, June 8, 2021, 7:00pm

Join Zoom Meeting

<https://zoom.us/j/95854555619?pwd=OUtaTWN1ZHg3QUV3L3BSOEhSSTN6UT09>

Meeting ID: 958 5455 5619

Passcode: 992757

1-929-205-6099

1. Call to Order – 7:00 p.m.
2. Adjustments to the Agenda
3. Consent Agenda
 - A. Approval of Minutes of the Regular City Council Meeting May 25, 2021
 - B. Ratification of City Warrants from Week of Wednesday, June 2, 2021
 - C. Approval of City Warrants from Week of Wednesday June 9, 2021
 - D. Clerk’s Office Licenses and Permits
 - E. Approval of Annual Supply Bid Awards
4. City Clerk & Treasurer Report
5. Liquor Control Board
6. City Manager’s Report
7. Visitors and Communications
8. Old Business:
 - A. Review/Discussion re: Ordinance. #2021-03: Chapter 17 Traffic
9. New Business
 - A. Appointment of Hannah Morgan to the Community Garden Committee (Mayor)
 - B. Appointment of Dawn Magnus to the Community Garden Committee (Mayor)
 - C. Appointment of Janette Shaffer to the Cow Pasture Committee (Mayor)
 - D. Update from the Vermont Granite Museum (Scott McLaughlin)
 - E. Review/Approved City Fee Schedule Changes (Clerk)
 - F. Authorize Purchase of City Hall Alertus Security Software/Hardware (HR Administrator)
 - G. Formation of an Ad-hoc Manager Search Committee (Mayor Herring)
10. Round Table
11. Executive Session – As Needed
12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 194 CVTV
and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Until further notice, Committee and Board meetings may be held only via video (virtual) platforms. **Check the City Web Site for Meeting Warnings, Agendas and log-in instructions.**

Monday, May 7

Recreation Committee, 5pm, Virtual (ZOOM)

Public Art Committee, 6pm, Virtual (ZOOM)

Wednesday, May 9

Garden Committee, 4pm, Virtual (ZOOM)

Tree Committee, 5:30pm, Virtual (ZOOM)

Thursday, May 10

Planning Commission, 6:30pm, Virtual (ZOOM)

Ground Rules for Debating

- Rules may be reviewed periodically
- Practice Mutual Respect
 - Assume Good Intent and Explain Impact
 - Ask Clarifying Questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify All Choices
 - Consequences – Project Outcomes
 - Tell Your Story – Prepare Your Defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, Ordinance, Policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor Time Limits
 - Be attentive, not repetitive
- Be open minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject.
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate Expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting/email/or videogames during the meeting
 - No notes are taken during Executive Session

**Regular Meeting of the Barre City Council
Held May 25, 2021**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin (arrived 7:37 PM) and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present via video or phone were City Manager Steve Mackenzie, Bill Ahearn, Stephanie Quaranta, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Adjustments to the Agenda: Manager Mackenzie asked that financing for a wastewater permit be added under new agenda items. Mayor Herring said the Public Art Committee will not be presenting its charges and priorities this evening.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

- A. Minutes of the following meetings:
 - a. Regular meeting of May 18, 2021
- B. City Warrants as presented:
 - a. Approval of Week 2021-21, dated May 26, 2021:
 - i. Accounts Payable: \$589,907.32
 - ii. Payroll (gross): \$124,161.52
- C. 2021 Licenses & Permits: NONE

The City Clerk/Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- The Barre Unified Union School District budget will be re-voted on June 9th and again will be held as a drive-through in the BOR. Absentee ballots have been mailed to those who received them for the most recent re-vote.
- Council is holding a grand list training meeting next Tuesday, June 1st, at 6PM with VT Department of Taxes Property Valuation and Review District Advisor Barbara Schlesinger.

Liquor Control – NONE

Visitors and Communications – Mayor Herring said Barre Area Veterans are holding their Memorial Day ceremonies at the Youth Triumphant memorial on Sunday, May 30th, beginning at 11AM.

City Manager's Report - Manager Mackenzie noted his weekly report is now being given in writing as part of the Council packet. He noted the last date for this spring's yard waste drop off is this Saturday, May 29th.

Old Business –

A) Update on Bond Projects Status and Expenses.

Manager Mackenzie reviewed a list of recently approved bonds, expenses incurred against them, and available balances remaining. There was discussion on the City Hall rearrangement project, funds currently allocated for Merchant's Row design work and reallocating them based on future TIF project changes, and when the requests for quotes for various projects will be issued.

New Business –

A) Committee Charge and Priorities.

i. Dog Park Committee Charge and Priorities.

Dog Park Committee member Jeff Cochran said the park was closed most of last year due to COVID, they completed the lean-to and installed new gates. They are hoping the City will provide labor and equipment to level the entrance way, and would like to explore options for getting water and lighting on sight. There was discussion on finding ways to bring water to the park from the nearby stream, and space on the committee for at least 2 new members.

Council approved the committee's charge and priorities on motion of Councilor Stockwell, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

Councilor Boutin arrived during the following.

ii. Barre City Energy Committee Charge and Priorities.

Energy Committee members Conor Teal and Romni Palmer offered a data presentation on energy usages and costs, emissions, transition to electric vehicles, and weatherization. Mr. Teal said the committee has been working closely with Efficiency Vermont over the past year, and will be holding another LED lightbulb swap this year. They are looking to advocate for a micro-transit system similar to what's in place in Montpelier, offer public outreach on rebates through EV, and improve the webpage. There is a need to transition to electric heating systems and heat pumps, and to educate landlords and tenants on heating and weatherization. The committee is seeking funding from the City to engage a facilitator for a landlord/tenant workshop, and asked each Councilor to provide the name and contact information for one landlord so the committee can offer them an energy walkthrough of their properties. The committee will be offering proposals for use of the American Rescue Plan funds. There was discussion on having the Council draft a letter about the landlord/tenant workshop and sending it out using the rental housing registry mailing list.

Council approved the committee's charge and priorities on motion of Councilor Hemmerick, seconded by Councilor Cambel. **Motion carried on roll call vote, with all voting in favor.**

iii. Paths, Routes and Trails Committee Charge and Priorities.

Committee member Dan Sousa said the committee was formerly named the Semprebon Bike Path Committee, but the new name more accurately reflects the breadth of its work. Mr. Sousa said they are working on the Metro Way segment of the path and evaluating options, and are receiving great support from City staff.

Council approved the committee's charge and priorities on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

iv. Public Art Committee Charge and Priorities.

This item is deferred.

B) Appointment of Alexander Raeburn to the Public Art Committee.

Alexander Raeburn expressed his interest in serving on the Public Art Committee, and his relevant experience. Council approved the appointment on motion of Councilor Boutin, seconded by Councilor Cambel. **Motion carried on roll call vote, with all voting in favor.**

C) Appointment of Hannah Morgan to the Community Garden Committee.

Mayor Herring noted Hannah Morgan isn't present this evening, and said this appointment will be deferred.

D) Granite City Grocery Update.

Granite City Grocery president Nick Landry said there are currently only two board members, and they are both leaving the board unless new board members are elected at the annual meeting on June 10th. Mr. Landry said the organization does not have enough board members or energy to continue, and the landscape for co-ops has changed. There was discussion on the size and fate of the current fund balance, donating the fund balance to the Vermont Foodbank, possible collaborations with Capstone Community Action, and the statutory requirement for at least five board members or the organization will be disbanded. Details about the June 10th annual meeting are on the GCG website.

E) Clerk/Treasurer Annual Review, Set Compensation.

Clerk Dawes reviewed her memo about her compensation history, work in her offices, and goals for the next year. The Clerk requested a 3% raise, which is the same amount as the US Steelworkers in her departments. Council approved the raise on motion of Councilor Boutin, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

Added F) Wastewater Permit Funding.

Manager Mackenzie reviewed the memo in the Council packet. The Manager said this is an interim measure, and that the City is seeking a funding commitment from the VT Agency of Natural Resources, but the funding deadline falls before the ANR funding would be available. The request is to allow up to \$50,000 from unallocated funds. Council authorized the expenditure of up to \$50,000 of unallocated reserves from the Enterprise Funds to guarantee financial capacity until CWSRF loan money can be obtained on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried on roll call vote, with all voting in favor.**

Round Table –

Councilor Waszazak said the photos of the municipal pool refurbishment look great. He said he's sorry about the loss of the Granite City Grocery.

Councilor Hemmerick said he appreciated the Fire Department's ad on Facebook encouraging people to get their burn permits. He invited other Councilors to join him and Councilor Cambel in sponsoring a youth writing contest, asking kids to write an essay on "The Future I Want for My City".

Councilor Reil noted today is the one-year anniversary of the death of George Floyd, and encouraged people to continue to work against systemic racism and to have discussions from the heart.

Mayor Herring said the City is still soliciting for volunteers to serve on various committees and boards. He said last week's transportation and housing forum was recorded and is available for viewing. The municipal pool ribbon cutting is set for June 27th, and the Rotary Club is looking at grant opportunities to help repair vandalism at Rotary Park. The first in-person Council meeting will be June 29th.

Executive Session – NONE

The Council meeting was adjourned by Mayor Herring at 9:52 PM.

There is no audio recording of this meeting. The meeting was recorded on the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 06/09/21 thru 06/09/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
01003 ALDRICH PUBLIC LIBRARY							
	052521	4th qtr allocation	001-7010-220.0420	ALDRICH LIBRARY	0.00	57,500.00	141141
01013 ALLAN JONES & SONS INC							
	77045	4 tires	003-8330-320.0743	TRUCK MAINT	0.00	592.00	141142
01060 AMAZON CAPITAL SERVICES							
	CGWF052221	lanyards,noodles,whiteboa	001-7050-310.0617	POOL EQUIPMENT	0.00	67.97	141143
	CGWF052221	lanyards,noodles,whiteboa	001-7050-350.1059	RECREATION SUPPLIES	0.00	211.04	141143
	CGWF052221	lanyards,noodles,whiteboa	048-6301-320.0747	VOREC \$10K REC - COVID19	0.00	159.99	141143
	HYMX-052721	study guide,exam prep	001-5040-130.0182	TRAINING/DEVELOPMENT	0.00	75.03	141143
					0.00	514.03	
01057 AT&T MOBILITY							
	05192021	service 4/12-5/11/21	001-5040-200.0214	TELEPHONE	0.00	46.62	141144
	05192021	service 4/12-5/11/21	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	87.80	141144
	05192021	service 4/12-5/11/21	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	582.64	141144
	05192021	service 4/12-5/11/21	001-7020-200.0214	TELEPHONE	0.00	77.59	141144
	05192021	service 4/12-5/11/21	001-7030-200.0214	TELEPHONE	0.00	32.31	141144
	05192021	service 4/12-5/11/21	001-8050-200.0214	TELEPHONE	0.00	9.32	141144
	05192021	service 4/12-5/11/21	002-8200-200.0214	TELEPHONE	0.00	87.93	141144
	05192021	service 4/12-5/11/21	002-8220-200.0214	TELEPHONE	0.00	9.32	141144
	05192021	service 4/12-5/11/21	003-8300-200.0214	TELEPHONE	0.00	9.32	141144
	05192021	service 4/12-5/11/21	003-8330-200.0214	TELEPHONE	0.00	9.32	141144
	05192021	service 4/12-5/11/21	001-6055-200.0214	TELEPHONE LANDLINE	0.00	36.60	141144
	05192021	service 4/12-5/11/21	001-8500-200.0214	TELEPHONE	0.00	50.38	141144
	05192021	service 4/12-5/11/21	001-6045-310.0616	PAGERS/AIR CARDS	0.00	132.12	141144
					0.00	1,171.27	
23018 AUBUCHON HARDWARE							
	052521	keys,ring	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	13.82	141145
	253143	cable ties	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	5.93	141145
	253280	hardware	001-6040-320.0720	CAR/TRUCK MAINT	0.00	3.87	141145
	499690	foam filler,fitting	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	44.05	141145
	499759	adapters	001-7050-310.0617	POOL EQUIPMENT	0.00	4.30	141145
	499770	keys	001-6055-320.0724	RADIO MAINTENANCE	0.00	16.14	141145
	499771	sump pumps,hose	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	234.97	141145
	499781A	fasteners,cplgs	001-6040-320.0720	CAR/TRUCK MAINT	0.00	26.45	141145
					0.00	349.53	
01209 AVENU INSIGHTS & ANALYTICS							
	B-025363	perfect vision system	001-5070-220.0417	RECORDING OF RECORDS	0.00	950.00	141147
02045 BARRE CITY WATER & SEWER DEPT							
	00019JUN21	88 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	323.95	141148
	00020JUN21	62 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	1,656.75	141148

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00021JUN21	59 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	64.25	141148
	00022JUN21	69 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	809.05	141148
	02569JUN21	6 Burnham St	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	490.11	141148
	02570JUN21	4 Burnham St	002-8200-200.0216	SEWER CHARGES	0.00	55.67	141148
	02573JUN21	12 Burnham St	003-8300-320.0727	BLDG & GROUNDS MAINS	0.00	208.83	141148
	04181JUN21	69 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	672.80	141148
	04182JUN21	55 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	168.20	141148
	04686JUN21	58 Depot Sq	048-8315-200.0210	ENT ALY O&M	0.00	64.25	141148
					0.00	4,513.86	
02047	BARRE ELECTRIC & LIGHTING SUPPLY I						
	322761	lights,couplings	050-5830-360.1166	2020 \$1.7M BOND EXP POOL	0.00	99.71	141150
	322763	cplgs,elbows,pipe	001-7050-310.0617	POOL EQUIPMENT	0.00	165.26	141150
					0.00	264.97	
02067	BARRE SENIOR CENTER						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,875.00	141151
02131	BARRE UNIFIED UNION SCHOOL DISTRIC						
	052521	4th qtr allocation,bal 3	001-4005-405.4005	GENERAL TAXES	0.00	1709,225.21	141152
02120	BIGRAS AUTO & TIRE INC						
	5557	a/c recharge	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	130.00	141153
	5558	tow,tire changeover,dispo	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	181.00	141153
					0.00	311.00	
02245	BRENT DOUG						
	052821	reimb deadbolt,drill bit	001-6055-320.0724	RADIO MAINTENANCE	0.00	43.01	141154
02133	BYLOW BRENT						
	02263A	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.32	141155
03209	CAPSTONE COMMUNITY ACTION						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	141156
03098	CENTRAL VT ADULT BASIC EDUCATION						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,925.00	141157
03055	CENTRAL VT COUNCIL ON AGING						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	3,750.00	141158
03056	CENTRAL VT HOME HEALTH & HOSPICE						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	7,000.00	141159
03009	CENTRAL VT HUMANE SOCIETY						
	060221	services 7/1-12/31/20	001-6020-220.0415	HUMANE SOCIETY FEES	0.00	2,270.00	141160

06/04/21
01:42 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 21-49

Page 3 of 10
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By check number for check acct 01(GENERAL FUND) and check dates 06/09/21 thru 06/09/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

03145 CHAMPLAIN VALLEY EQUIPMENT							
	CB43908	blades,cover,freight	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	119.79	141161
	CB44151	filters	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	46.52	141161
					-----	166.31	
03277 CHARTER COMMUNICATIONS							
	025972105192	internet 5/19-6/18/21	001-7020-200.0217	IT	0.00	144.98	141162
03159 CIRCLE							
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	500.00	141163
03012 CLARKS TRUCK CENTER							
	447598	oil	001-8050-320.0743	TRUCK MAINT - STS	0.00	40.84	141164
03083 COMMUNITY HARVEST OF CENTRAL VERMO							
	4THQTR21	voter approved ast	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	141165
03315 CONSOLIDATED COMMUNICATIONS							
	051821	radio circuits 4/18-5/17	001-8020-320.0724	RADIO MAINT	0.00	35.87	141166
	051821	radio circuits 4/18-5/17	001-8050-320.0724	RADIO MAINT	0.00	35.87	141166
	051821	radio circuits 4/18-5/17	002-8200-320.0724	RADIO MAINT	0.00	35.88	141166
	051821	radio circuits 4/18-5/17	002-8220-320.0724	RADIO MAINT	0.00	66.96	141166
					-----	174.58	
03215 CVC PAGING							
	20517	pager rental	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	11.95	141167
03340 DANFORTH DAVID							
	2020BCFDAHA	ACLS/PALS classes	001-6040-130.0181	EMGT TRAIN/DEV	0.00	520.00	141168
04071 DEAD RIVER CO							
	35442	fuel oil,lic fee,fuel tax	003-8330-330.0825	FUEL OIL	0.00	1,084.38	141169
	7651	fuel oil,lic fee,fuel tax	001-6043-330.0833	FUEL OIL	0.00	693.04	141169
					-----	1,777.42	
03997 DENOIA'S DRY CLEANERS LLC							
	052521	uniform cleaning	001-6040-340.0945	DRY CLEANING	0.00	30.65	141170
	052521	uniform cleaning	001-6050-340.0945	DRY CLEANING	0.00	448.00	141170
					-----	478.65	
04133 DOWNSTREET HOUSING & COMMUNITY DEV							
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	141171
04106 DUBOIS & KING INC							
	521155	services through 5/27/21	003-8533-500.1400	900K-ANAEROBIC DIGESTER	0.00	1,561.42	141172

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05059	ENDYNE INC						
	371984	lab services	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	315.00	141173
	372161	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	141173
					-----	415.00	
05030	ESMI OF NEW YORK LLC						
	389923	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	4,702.85	141174
05056	ESSEX EQUIPMENT						
	20005117-1	hitch,pintle,pin	001-8500-320.0732	GROUNDS MAINT (HOPE)	0.00	20.00	141175
	20005117-2	chipper rental	001-8500-320.0732	GROUNDS MAINT (HOPE)	0.00	800.00	141175
					-----	820.00	
05007	EVERETT J PRESCOTT INC						
	5865416	flanges	002-8200-320.0752	HYDRANTS MAINT	0.00	41.80	141176
	5868369	cplgs,tees	002-8200-320.0750	MAIN LINE MAINT	0.00	346.46	141176
					-----	388.26	
06009	F W WEBB CO						
	71656056	tape,adapters,pipe,ells	003-8330-320.0740	EQUIPMENT MAINT	0.00	186.16	141177
	71660413	pipe,cplgs,unions	003-8330-320.0740	EQUIPMENT MAINT	0.00	306.37	141177
	71742471	pipe,cplgs,clamps	001-7050-310.0617	POOL EQUIPMENT	0.00	114.82	141177
					-----	607.35	
06095	FAMILY CENTER OF WASHINGTON COUNTY						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	875.00	141178
06087	FASTENAL CO						
	VTBAR124804	screws	003-8330-320.0740	EQUIPMENT MAINT	0.00	31.94	141179
06064	FINAL CONNECTION THE						
	372255	consulting services	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	165.00	141180
	372255	consulting services	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	55.00	141180
					-----	220.00	
06012	FISHER SCIENTIFIC						
	6525492	lab services	003-8330-320.0737	LAB MAINT	0.00	310.34	141181
07180	GCB CORP						
	4108	crane,rigging service	001-8500-320.0730	BLDG/GRND MAINT ELMWOOD	0.00	1,080.00	141182
07127	GOOD BEGINNINGS OF CENTRAL VT						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	141183

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

07055	GOOD SAMARITAN HAVEN						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	141184
07100	GREEN MOUNTAIN TRANSIT AGENCY						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	9,600.25	141185
07006	GREEN MT POWER CORP						
	044230-0421	public works garage	001-8050-200.0210	ELECTRICITY	0.00	621.94	141186
	193357-0421	Merchants Row ev station	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	39.87	141186
	20586-0421	N Main St/Maple Ave lgt	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	100.10	141186
	211230-0421	12 N Main St City Hall	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	266.09	141186
	30586-0421	Maple Ave/Summer St lgt	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	73.56	141186
	48336-0421	Prospect St bridge	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	330.99	141186
	53423-0421	water dept yard light	002-8200-200.0207	Electricity-Burnham Yd Li	0.00	22.90	141186
	58336-0421	N Main St pump station	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	299.88	141186
	60586-0421	Summer St/Elm St light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	61.43	141186
	621740-0421	N Front St WWTP	003-8330-200.0210	ELECTRICITY	0.00	4,548.05	141186
	697616-0421	Bailey St tank	002-8200-200.0208	Electricity-Bailey St	0.00	22.46	141186
	815920-0421	61 Seminary St AUD/BOR	001-7020-200.0210	ELECTRICITY	0.00	7.64	141186
	815920-0421	61 Seminary St AUD/BOR	001-7030-200.0210	ELECTRICITY	0.00	11.45	141186
	834230-0421	sewer dept bldg	003-8300-200.0210	ELECTRICITY	0.00	110.17	141186
	893920-0421	15 Fourth St PSB	001-7035-200.0210	ELECTRICITY	0.00	692.28	141186
					0.00	7,208.81	

08001	HACH CO						
	12454060	chlorine, freight	003-8330-320.0737	LAB MAINT	0.00	248.22	141188
09030	IACP						
	0148523	membership-T Bombardier	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	190.00	141189
09021	IRVING ENERGY						
	451271	propane	001-7035-330.0836	BOTTLED GAS	0.00	650.24	141190
10061	KIMBALL MIDWEST						
	8514268	tape	001-8050-350.1061	SUPPLIES - GARAGE	0.00	117.00	141191
	8807299	absorbent, tape	001-8050-350.1061	SUPPLIES - GARAGE	0.00	180.19	141191
					0.00	297.19	

12010	L BROWN & SONS PRINTING INC						
	95590	ballots, memo sheets, posta	001-5060-360.1165	PROGRAM MATERIALS	0.00	1,591.12	141192
12054	LAWSON PRODUCTS INC						
	9308476710	crimp tool, conns, freight	001-6040-320.0720	CAR/TRUCK MAINT	0.00	106.16	141193
12049	LCS CONTROLS INC						
	14150	level monitoring system	002-8422-500.1401	2.5M-POTASSIUM PERM FEED	0.00	2,650.00	141194

By check number for check acct 01 (GENERAL FUND) and check dates 06/09/21 thru 06/09/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		14156	detectors,labor,materials	003-8330-320.0740	EQUIPMENT MAINT	0.00	2,272.00	141194
		14157	labor,motor,parts	003-8330-320.0740	EQUIPMENT MAINT	0.00	2,621.00	141194
						0.00	7,543.00	
12099 LEAF		11928106	copier leases	001-5010-210.0312	OFFICE MACHINES MAINT	0.00	784.50	141195
12009 LOWELL MCLEODS INC		865610	mud flap	001-8050-320.0743	TRUCK MAINT - STS	0.00	15.95	141196
13068 MAIN STREET LAW LLP		050121	professional services	001-5030-120.0173	PROF SERVICES - LABOR	0.00	184.00	141197
		050121	professional services	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	2,484.00	141197
						0.00	2,668.00	
13189 MILES SUPPLY INC		0149090-01	liners,towels,tissue	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	319.55	141198
13017 MORGAN ELIJAH		15	mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	13.16	141199
13069 MOSAIC VERMONT INC		4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	141200
13134 MOUNTAIN VIEW SECURITY SYSTEMS		714585	communicator service	001-7015-320.0730	POOL & BLD MAINT	0.00	299.00	141201
14121 NORTHFIELD AUTO SUPPLY		339366	hose clamp,connector	001-8050-350.1061	SUPPLIES - GARAGE	0.00	5.50	141202
		339366	hose clamp,connector	003-8330-320.0743	TRUCK MAINT	0.00	2.22	141202
		339548	fittings,hose	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	8.60	141202
		339636	bearing,hub assy,pads	001-8050-320.0743	TRUCK MAINT - STS	0.00	342.43	141202
		339652	caliper,core deposit	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.61	141202
		339662	credit-core deposit	001-8050-320.0743	TRUCK MAINT - STS	0.00	-30.87	141202
		339677	oil,cleaner	001-8050-320.0743	TRUCK MAINT - STS	0.00	29.37	141202
		339904	brakleen,penetrant	001-8050-350.1061	SUPPLIES - GARAGE	0.00	88.37	141202
		339945	bearing	001-8050-320.0743	TRUCK MAINT - STS	0.00	145.99	141202
		339946	transmission pan,filter k	001-8050-320.0743	TRUCK MAINT - STS	0.00	199.56	141202
						0.00	894.78	
15020 O'REILLY AUTOMOTIVE INC		042821	remote,bulbs,blades	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	122.91	141204
16024 OTC BRANDS INC		70987550901	name tages,tablecloths	001-7050-350.1059	RECREATION SUPPLIES	0.00	85.22	141205
16074 PEOPLES HEALTH & WELLNESS CLINIC		4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	141206

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

16031	PETES TIRE BARNS INC						
	023539	tires,casings	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,060.69	141207
16003	PIKE INDUSTRIES INC						
	1128471	asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	264.00	141208
	1128471	asphalt	002-8200-320.0750	MAIN LINE MAINT	0.00	1,582.02	141208
					-----	-----	
					0.00	1,846.02	
18148	R K MILES						
	10948	passage lever	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	77.03	141209
18023	RETIRED & SENIOR VOLUNTEER PROGRAM						
	4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	141210
19239	ST ARMOUR STEVEN						
	060121	refund permit fee	001-4030-430.4033	BLDG & ZONING FEES	0.00	190.00	141211
19019	STATE OF VERMONT						
	5835-9003A	stormwater operating fee	003-8330-230.0521	STORMWATER PERMIT FEES	0.00	160.00	141212
	5910-9015	stormwater operating fee	001-8050-120.0172	STORMWATER PERMIT FEES	0.00	380.80	141213
	7893-9015	stormwater operating fee	001-8050-120.0172	STORMWATER PERMIT FEES	0.00	284.80	141214
	8281-9040A	stormwater operating fee	001-8050-120.0172	STORMWATER PERMIT FEES	0.00	1,800.00	141215
					-----	-----	
					0.00	2,625.60	
20010	TAKE A POWDER INC						
	8113	program meters	001-6045-470.1271	METER & HANDHELD REPLACEM	0.00	12,000.00	141216
	8119	meter domes, freight	001-6045-350.1055	METER SUPPLIES	0.00	820.00	141216
					-----	-----	
					0.00	12,820.00	
20096	TD BANK						
	052121	principal, interest	001-9050-230.0513	GRANITE MUSEUM BOND	0.00	6,223.94	141217
	052121	principal, interest	001-9070-230.0513	GRANITE MUSEUM INTEREST	0.00	61.56	141217
					-----	-----	
					0.00	6,285.50	
20002	TIMES ARGUS ASSOC INC						
	7335	advertise DRB mtg 6/3	001-8030-230.0510	ADVERTISING/PRINTING	0.00	188.50	141218
	7369	advertise lifeguards	001-7050-230.0510	ADVERTISING/PRINTING	0.00	67.50	141218
	7383	advertise bids 5/27	001-8050-230.0510	ADVERTISING/PRINTING	0.00	26.00	141218
	7383	advertise bids 5/27	002-8220-230.0510	ADVERTISING/PRINTING	0.00	26.00	141218
	7383	advertise bids 5/27	003-8330-230.0510	ADVERTISING/PRINTING	0.00	26.00	141218
	7391	advertise meeting 5/26	001-5010-230.0510	ADVERTISING/PRINTING	0.00	91.00	141218
	7399	advertise agenda 5/25	001-5010-230.0510	ADVERTISING/PRINTING	0.00	295.43	141218
					-----	-----	
					0.00	720.43	
20036	TMDE CALIBRATION LABS INC						
	41955	service call, labor	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	90.00	141219

By check number for check acct 01(GENERAL FUND) and check dates 06/09/21 thru 06/09/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

20120 TOWN FAIR TIRE CENTERS OF VERMONT							
	74976-606	4 tires	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	352.00	141220
	75459-606	4 tires	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	648.00	141220
					-----	-----	
					0.00	1,000.00	
20117 TWOHIG POLYGRAPH SERVICES LLC							
	051221	pre-employment exam	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	350.00	141221
21002 UNIFIRST CORP							
	2643	uniform rental	001-7020-340.0940	CLOTHING	0.00	56.32	141222
	2643	uniform rental	001-7030-340.0940	CLOTHING	0.00	50.92	141222
	2643	uniform rental	001-7035-340.0940	CLOTHING	0.00	21.72	141222
	2643	uniform rental	001-7015-340.0940	CLOTHING	0.00	10.58	141222
	2643	uniform rental	001-8500-340.0940	CLOTHING	0.00	21.02	141222
	4687	uniform rental	003-8300-340.0940	CLOTHING	0.00	34.46	141222
	4687	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	10.90	141222
	4687	uniform rental	003-8330-340.0940	CLOTHING	0.00	31.49	141222
	4689	uniform rental	001-7020-340.0940	CLOTHING	0.00	56.32	141222
	4689	uniform rental	001-7030-340.0940	CLOTHING	0.00	50.92	141222
	4689	uniform rental	001-7035-340.0940	CLOTHING	0.00	21.72	141222
	4689	uniform rental	001-7015-340.0940	CLOTHING	0.00	10.58	141222
	4689	uniform rental	001-8500-340.0940	CLOTHING	0.00	21.02	141222
	4690	uniform rental	002-8220-340.0940	CLOTHING	0.00	66.99	141222
	4691	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	141222
	4691	uniform rental	001-8050-340.0940	CLOTHING	0.00	195.51	141222
	4691	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.07	141222
	4691	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.18	141222
					-----	-----	
					0.00	875.72	
21003 US POSTMASTER							
	052521	permit 101 fee	002-8200-360.1163	METER POSTAGE	0.00	950.00	141224
	052521	permit 101 fee	003-8300-360.1163	METER POSTAGE	0.00	950.00	141224
					-----	-----	
					0.00	1,900.00	
22142 VERMONT DOOR COMPANY							
	30782	emergency service,hinges	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	179.30	141225
22003 VERMONT FIRE EXTINGUISHER INC							
	46285	hydrotest air packs	001-6040-310.0612	BREATHING APPARATUS	0.00	175.00	141226
22127 VERMONT STATE TREASURER							
	052521	marr lics Oct-Dec 20	001-2000-200.0211	MARRIAGE LICENSES	0.00	300.00	141227
	052821	dog lics Jan-Apr 21	001-2000-200.0213	DOG LICENSES	0.00	1,300.00	141228
					-----	-----	
					0.00	1,600.00	
22025 VLCT							
	MAC20210230	public records act	001-5040-130.0182	TRAINING/DEVELOPMENT	0.00	28.00	141229

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22052	VLCT EMPLOYMENT 31674-Q3	RESOURCE AND BENEF 3rd qtr contribution	001-9100-110.0158	UNEMPLOYMENT INS	0.00	6,159.00	141230
22095	VMERS DB						
	PR-05/05/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	8,672.18	141231
	PR-05/12/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	8,464.10	141231
	PR-05/19/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	8,598.53	141231
	PR-05/26/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	8,732.44	141231
					0.00	34,467.25	
22177	VMERS DB 2						
	PR-05/05/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	20.00	141232
	PR-05/12/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	20.00	141232
	PR-05/19/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	20.00	141232
	PR-05/26/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	20.00	141232
					0.00	80.00	
22138	VT ASSOC FOR BLIND & VISUALLY IMPA 4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	141233
22040	VT CENTER FOR INDEPENDENT LIVING 4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	141234
23064	WASHINGTON COUNTY DIVERSION PROGRA 4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	141235
23033	WCYSB 4THQTR21	voter approved asst	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	141236
23450	WHITE + BURKE REAL ESTATE ADVISORS 13783	professional services	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	3,452.02	141237
23041	WORK SAFE						
	25622	message board rental	001-8050-350.1063	SUPPLIES - NSC	0.00	750.00	141238
	25623	message board rental	001-8050-350.1063	SUPPLIES - NSC	0.00	750.00	141238
					0.00	1,500.00	

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

1925,209.71

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *1,925,209.71
 Let this be your order for the payments of these amounts.



City of Barre, Vermont

" GRANITE CENTER OF THE WORLD "

WILLIAM AHEARN P.E.
ENGINEER & DIRECTOR OF
PUBLIC WORKS

6 NORTH MAIN ST SUITE 1
BARRE, VT 05641-4177
(802) 476-0250 TEL

MEMORANDIUM

To: All Vendors

From: William Ahearn P.E. City Engineer &
Director of Public Works

**Bids will be accepted until 10:00 A.M. Thursday,
May 27, 2021 at the Barre City Engineer's Office, City
Hall, 6 North Main Street, Suite 1, Barre, Vermont
05641 on the following:**

***"Annual Supplies"
Fiscal Year 2021-2022***

**ALL BID QUOTATIONS ARE TO BE PLACED IN
SEALED AND IN SEPARATE ENVELOPES AND
CLEARLY MARKED "Bid Item # and or Name of Product or
Chemical"**

Please note all Bids must have clearly printed Name, email address, day time phone # and 24 Hr. emergency # along with weekend emergency #. We required that you provide the SDS Sheets also. With Day Time Name & phone #, Emergency Name & phone # and a 24 Hr. Name and phone # along with weekend emergency #.

**The City reserves the right to reject any and all bids
and to accept the bid deemed to be the best interest of
the City of Barre.**

***CITY OF BARRE
BARRE, VERMONT 05641***

ANNUAL SUPPLIES

Sealed quotations will be received at the City Engineer's Office, City Hall, 6 North Main St. Suite 1 Barre, Vermont, 05641 until 10:00 A. M., on Thursday, May 27, 2021 on the following:

All quotations will be in effect from July 1, 2021 to June 30, 2022.

Page:

- 3 INSTRUCTIONS
- 4 GASOLINE (UNLEADED)
- 5 DIESEL FUEL
- 6 SCREENED SAND
- 7 RIVERCLEAR 101 or SOUTHERN WATER EC-461
- 8 SODIUM HYDROXIDE 25%
- 9 AMERICAN CYANAMID MAGNIFLOC 985N- LT 20
- 10 HYDROFLUOROSILICIC ACID
- 11 ZINC-ORTHOPHOSPHATE - NOTE: Sulfate Based
- 12 POWDERED ACTIVATED CARBON
- 13 LIQUID CALCIUM CHLORIDE
- 14 SODIUM HYPOCHLORITE
- 15 SODIUM BISULFITE
- 16 CATIONIC POLYMER
- 17 LIQUID SODIUM ALUMINATE

18 POTASSIUM PERMANGANATE

19-20 PCH-180 POLY ALUMINUM CHLORIDE

21-22 SODIUM PERMANGANATE SOLUTION

Specifications may be obtained at the City Engineer's Office, Suite 1, City Hall, 6 North Main St., Barre, Vermont 05641.

THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL QUOTATIONS OR TO ACCEPT THE QUOTATION THAT IS IN THE BEST INTEREST OF THE CITY.

DELIVERIES TO THE WATER FILTRATION PLANT IN THE TOWN OF ORANGE MAY BE SUBJECT TO OVERWEIGHT PERMITS. VENDORS SHOULD CONTACT THE TOWN OF ORANGE FOR ANY REQUIRED PERMITS. (ORANGE TOWN CLERK'S OFFICE (802) 479-2673)

THE WATER FILTRATION PLANT AT 162 RESERVOIR RD, ORANGE, VT AND WASTEWATER TREATMENT PLANT, 69 TREATMENT PLANT DRIVE, BARRE, VT DELIVERIES MUST BE SCHEDULED BETWEEN THE HOURS OF 7:00 A.M. AND 2:30 P.M. MONDAY THRU FRIDAY. ALL CHEMICAL QUOTES ARE AS DELIVERED PER GALLON OR LB. AS SPECIFIED BY ITEM.

INSTRUCTIONS

**ALL QUOTATIONS ARE TO BE PLACED IN SEALED AND IN
SEPARATE ENVELOPES AND CLEARLY MARKED (i.e. "QUOTATION –
GASOLINE (UNLEADED)" Bid Item # OR (i.e. "QUOTATION –
RIVERCLEAR 101")**

**PLEASE PROVIDE SAFETY DATA SHEET ALONG WITH
DAY TIME, 24 HR. & EMERGENCY CONTACT PHONE
NUMBERS. NAME OF CONTACT PERSON OR PERSONS.**

**Please note this must be legible and on your bid sheet IF YOU
BELONG TO CHEMTREC PLEASE NOTE ON YOUR BID.**

AND ADDRESSED TO:

**CITY OF BARRE
Barre City Engineer's Office
"Annual Supplies"
6 North Main St. Suite 1
Barre, Vermont 05641**

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

GASOLINE (UNLEADED) BID FORM BID # 4

Provide annual supply of approximately 35,000 gallons to 6 Burnham St. from July 1, 2021 to June 30, 2022. The gasoline shall conform to what is usually known and distributed as "unleaded" gasoline and shall have an octane value no less than that set by the U.S. Government for this grade. Delivered by request during the period from July 1, 2021 to June 30, 2022. Tank size is 10,000 gallons. City reserves the right to place a minimum order of 5,000 gallons on a delivery.

Bids shall be submitted as follows:

- 1) Present price per gallon \$ _____
Wholesale rack price.

DATE OF RACK PRICE QUOTE _____
- 2) Set profit margin per gallon over and above \$ _____
The wholesale rack prices.
(To include any transportation costs.)
- 3) Any applicable taxes. \$ _____
- 4) Total Net Cost 1, 2 \$ _____

This profit margin to be a fixed amount throughout the bid period of July 1, 2020 to June 30, 2021.

It is a condition of this bid that the fuel oil dealer will submit to the City of Barre copies of the new wholesale rack prices as they occur. The new price per gallon will be the summation of the wholesale rack price at the time of delivery and the set profit margin per gallon plus any applicable taxes.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

DIESEL FUEL BID FORM — BID # 5

Annual supply of approximately 28,000 gallons of diesel fuel from July 1, 2021 to June 30, 2022, to be delivered to 6 Burnham St. Annual supply of approximately 500 gallons to the Wastewater Treatment Plant for an electrical generator. Delivered upon request during the period from July 1, 2020 to June 30, 2021. Tank size is 8,000 gallons at the Public Works Dept. and 500 gallons for the generator at the WWTP. City reserves the right to place a minimum order of 5,000 gallons on a delivery.

Bids shall be submitted as follows:

- | | |
|--|----------|
| 1) Present price per gallon
Wholesale rack price. | \$ _____ |
| DATE OF RACK PRICE QUOTE | _____ |
| 2) Set profit margin per gallon over and
above the wholesale rack price
(To include any transportation costs.) | \$ _____ |
| 3) Any applicable taxes. | \$ _____ |
| 4) Total Net Cost | \$ _____ |

This profit margin to be a fixed amount throughout the bid period of July 1, 2020 to June 30, 2021.

It is a condition of this bid that the fuel oil dealer will submit to the City of Barre, copies of the new wholesale rack prices as they occur. The new price per gallon will be the summation of the wholesale rack price, at the time of delivery and the set profit margin per gallon plus any applicable taxes.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

SCREENED SAND BID FORM — BID # 6

Approximately 1,000 CUBIC YARDS of screened sand, from July 1, 2021 to June 30, 2022.

BIDS SHALL BE SUBMITTED IN CUBIC YARDS ONLY

ALT. 1 -City to pick up material from your site.

Screened Sand \$ _____ /cu. yd.

ALT. 2 -Supplier to deliver sand to City Garage.

Screened Sand \$ _____ /cu. yd.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

RIVERCLEAR 101 or SOUTHERN WATER - EC-461 BID FORM BID # 7

(One Bulk delivery –up to 4,000 gals. - maximum)

From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT.

Sp. Gr. (70° F):	1.17
Fl. Pt. (PMCC):	Not detected
Freezing Point:	<20° F
Viscosity @ 70°F:	350 cp
Density:	9.8 lb. /gal
Appearance:	yellow liquid

Bid on price per gallon only, delivered.

Potable water treatment chemical must be certified by NSF.

Alternate chemical screening could take as long as one year due to seasonal water quality changes.

Bid Price: _____/gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ **email** _____

Phone # _____, **24 Hr. emergency #** _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

25% SODIUM HYDROXIDE BID FORM BID # 8

(Caustic Soda NaOH)
(Approx. 9,000 gallons)
From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT (2,500 gal. /delivery)

Liquid sodium hydroxide shall be in conformance with AWWA specification B-501-80 for a liquid solution of 25 percent by mass. The density of the solution shall be 1.213 with a dry weight of 2.53 lbs. NaOH per gallon for 60° F. The freezing point shall be a maximum of -25° C. Maximum impurities shall be as limited by the National Academy of Science, Washington, D.C. (202-393-8100) in their Water Chemical Codex. The chemical supplier must demonstrate the sodium hydroxide is currently used at least in three other potable water treatment facilities. Sodium Hydroxide shall meet AWWA B501 latest revision.

Bid on price per gallon only, delivered.

Bid Price _____/gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ **email** _____

Phone # _____, **24 Hr. emergency #** _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

AMERICAN CYANAMID MAGNIFLOC 985N- NON-IONIC BID FORM BID #9

(50-55lb- bags)

Supply 1.5-ton delivery

From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT.

pH of 0.5% solution @ 70° F:	5.5 - 7.
Bulk density:	42-48 lb/ft ³
Form:	White, granular powder
Viscosity cps: <u>25° C</u>	<u>% Solution</u>
	10 0.1
	30 0.25
	100 0.50
	450 1.0

Bid on price per pound only, delivered.

Bid Price _____/lb.

(If equal or equivalent, the vendor will be required to supply one bag for trial use at no cost to the City.)

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ **email** _____

Phone # _____, **24 Hr. emergency #** _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

HYDROFLUOROSILICIC ACID BID FORM – BID # 10



(Two deliveries 2,000 gal. - maximum)
From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT

Hydrofluorosilicic acid shall be in conformance with AWWA B703-89. Hydrofluorosilicic acid shall be 25% by solution.

Typical analysis shall be:

Specific gravity at 60° F:	1.224
Density at 60° F:	10.2 lbs/gal.
Heavy metals as Pb:	<200 ppm
Boiling Point:	222° F
pH 1% Solution:	1.2
Form:	Liquid, colorless. Pungent odor

Maximum impurities shall be as limited by the National Academy of Science, Washington, D.C. (202-393-8100) in their Water Chemical Codex. The chemical supplier must demonstrate the hydrofluorosilicic acid is currently used at least in three other potable water treatment facilities.

Bid on-price per gallon only delivered.

Bid Price: _____ /gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

ZINC ORTHOPHOSPHATE – CARUS 3300 OR
SHANNON CHEMICAL SLI-333
CORROSION CONTROL INHIBITOR FOR POTABLE WATER
BID FORM BID # 11

Zinc-Orthophosphate – NOTE: Sulfate Based

From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT

One 4,200/gal. Delivery

	<u>V-986</u>
Specific Gravity	1.32
Density (lbs/gal)	11.0
pH	<1.0
Freezing Point (°C/°F)	-27°/-17°
PO ₄ : Zn Ratio	11:1
%PO ₄ /%Zn	33/3

Bid per gallon only, delivered.

Bid Price: _____/gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

POWDERED ACTIVATED CARBON BID FORM BID # 12

One delivery of up to 30,000 lbs.
From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT

Iodine No: 800 min.

Moisture (as packed): <4%

Powdered activated carbon shall meet min. requirements of AWWA B-600-90 unless otherwise noted below.

Solubility:	insoluble in water and organic solvents
pH:	not applicable
Sp. Gr.:	250 - 600 g/L
Appearance and Odor:	black powder without taste or odor.
Maximum ash content:	8%
Tannin Value:	350
Modified Phenol Value:	28 MPV
Apparent density:	0.5 gms/ml
Particle size distribution	through 100 mesh (%) min. 99 through 200 mesh (%) min. 95 through 325 mesh (%) min. 90

Bid per pound only, delivered.

Bid Price: _____ lbs.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

LIQUID CALCIUM CHLORIDE BID FORM BID # 13
(32% Solution)

City Garage, Burnham St., Barre

Approximately 2,500 gallons of liquid calcium chloride, delivered to our bulk tank (3,000 gal. capacity). To be delivered as needed from July 1, 2021 to June 30, 2022. (Material to be used for snow/ice and dust control).

Bid price per gallon only, delivered.

Bid Price: _____/gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ **email** _____

Phone # _____, **24 Hr. emergency #** _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

SODIUM HYPOCHLORITE BID FORM — BID 14

(Sodium Hypochlorite 12.5%)

(Inert Ingredients 87.5%)

Must conform to AWWA B300 Standards

From July 1, 2021 – June 30, 2022

Location	Annual est.	Delivery Size
Barre City Swimming Pool, Parkside Terrace, Barre	2,400 gallons	(800 max. /delivery)
Water Treatment Facility, Reservoir Rd., Orange, VT	10,000 gallons	(4,000 max./delivery)
Wastewater Treatment Plant, Treatment Plant Dr., Barre	30,000 gallons	(5,000 max./delivery)

Split delivery with either WWTP/WTF during summer for the swimming pool.

SODIUM HYPOCHLORITE

Sodium Hypochlorite shall be in conformance with AWWA Specification B300-87 for a solution with 15.0 per cent minimum available chlorine (by mass). The typical analysis shall be:

Specific Gravity or Density	= 1.14
Solubility	= 100 percent
pH	=11-112
Appearance	= Light yellowish green liquid
Maximum iron concentration	= 2 mg/L
Maximum copper concentration	= 1 mg/L

Maximum impurities shall be as limited by the National Academy of Science in Washington, D.C. (202-334-2210) in their Water Chemical Codex. The chemical supplier must demonstrate the sodium hypochlorite is currently used at least in three other potable water treatment facilities.

Bid price per gallon only, delivered.

Bid Price: _____/gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

SODIUM BISULFITE BID FORM – BID # 15

Approximately 7,000 gallons - 38%.
From July 1, 2021 – June 30, 2022

Wastewater Treatment Plant, Treatment Plant Dr., Barre

(Max. 800 gal. /delivery)

SODIUM BISULFITE NaHSO₃

Liquid sodium bisulfite shall be in conformance with AWWA specifications for a 38 percent (by mass) solution. Typical analysis shall be:

Sodium Bisulfite Content	38% by weight
Specific Gravity	1.26 to 1.37 @25°C
pH	3 to 4
Appearance	Clear pale yellow liquid
Odor	Sulfur dioxide

Maximum impurities shall be as limited by a National Academy of Science in Washington, D.C. (202-334-2210) in their Water Chemical Codex. The chemical supplier must demonstrate that sodium bisulfite is currently used at least in three other potable water treatment facilities.

Bid price per gallon only, delivered.

Bid Price: _____/gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ **email** _____

Phone # _____, **24 Hr. emergency #** _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

CATIONIC POLYMER BID FORM – BID # 16

From July 1, 2021– June 30, 2022

Wastewater Treatment Plant, Treatment Plant Dr., Barre

Supply 6,000 lbs. - (50-55 lb. bags – one delivery).
Polydyne C3281

(If equal or equivalent, the vendor will be required to supply one bag for trial use at no cost to the City.)

Bid price per pound only, delivered.

Bid Price: _____/lb.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ **email** _____

Phone # _____, **24 Hr. emergency #** _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

LIQUID SODIUM ALUMINATE BID FORM BID # 17

From July 1, 2021– June 30, 2022

Wastewater Treatment Plant, Treatment Plant Dr., Barre

Maximum delivery 5,000 gal. /delivery.

Anticipated usage 45,000 gals. /yr.

Delivery Truck must have own compressor

TYPICAL ANALYSIS

PHYSICAL PROPERTIES

$\text{Na}_2\text{Al}_2\text{O}_4 \cdot 2\text{H}_2\text{O}$ 38. % +- 0.5 %
 Al_2O_3 19.6%-19.8%
 $\text{Na}_2\text{O}/\text{Al}_2\text{O}_3$ 1.7/1.0 +- 0.1

Weight 12.4-12.8 lbs. /gal.
Specific Gravity 1.49 – 1.53 @ 60°F
Appearance – Light Amber Liquid

The above tables give typical properties.

Bid price per gallon only, delivered.

Bid Price: _____/gal.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

POTASSIUM PERMANGANATE BID FORM BID # 18

Approximately 14,000 lbs. yearly, delivered in 55 lb. drums only
7,000 lbs. /maximum delivery
From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT

Total KMnO	- 97%
	- 20 % retained on #425 sieve
	- 7% retained on #75 sieve
Formula Weight	- 158.0
Form	- <u>GRANULAR CRYSTALLINE (ONLY)</u>
	- <u>DOMESTIC ONLY</u>

Non Domestic Manufactured Permanganate must supply (2) Drums at No Charge for that.

Maximum impurities shall be as limited by the National Academy of Science in Washington, D.C. (202-393-8100) in their Water Chemical Codex. The chemical supplier must demonstrate that KMnO is currently used at least in three other potable water treatment facilities. The potassium permanganate shall be in strict conformance with AWWA Standard B603-88.

Bid price per pound only, delivered.

Domestic Bid Price: _____/lb.

Non Domestic Bid Price: _____/lb.

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ **email** _____

Phone # _____, **24 Hr. emergency #** _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

PCH-180 POLY ALUMINUM CHLORIDE BID FORM BID #19

Approx. 36,000 gal.
From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT

Product:

PC-H180 Poly Aluminum Chloride as manufactured by Holland Company or equivalent.

Compliance:

Product must meet or exceed the current American Water Works standard for Poly Aluminum Chloride. Product must also be certified under ANSI/NSF standard 60, Drinking Water Treatment Chemicals. The manufacturer and all intermediate vendors, if any, taking custody of the product must have ANSI/NSF Standard 60 certification for the product from the National Sanitation Foundation (NSF). Without proof of such current certification accompanying the bid proposal the proposal shall be considered unresponsive.

Manufacture & Physical Properties:

The product shall be manufactured to meet the following specifications:

- % AL₂O₃: 10.5 – 10.7 (minimum 10.5%)
- % Basicity: 69 - 72 +/- 5
- Specific Gravity: 1.26 – 1.27

Estimated Purchase Quantity:

It is estimated that the quantity of product required for the 12-month contract period would be 36,000 gallons. Typical order and delivery quantities will be 3,000 gallons. All deliveries must be in dedicated tank wagons used exclusively for the shipment of Poly Aluminum Chloride. Deliveries shall be made within 24 hours of telephone order by the city.

CONTRACT PERIOD:

The bid price shall be firm for a one-year period beginning July 1, 2021- June 30, 2022. The contract shall be extended for an additional one-year period subject to mutual agreement of the city and supplier.

PCH-180 POLY ALUMINUM CHLORIDE BID FORM BID #19

Approx. 36,000 gal.
From July 1, 2021 – June 30, 2022

PCH-180 POLYALUMINUM CHLORIDE

Bid price in gallons only, delivered.

Bid Price: _____ gallons

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____, 24 Hr. emergency # _____

Date: _____

CITY OF BARRE
6 No. Main Street, Suite 1
Barre, VT 05641

SODIUM PERMANGANATE SOLUTION 20 % BID FORM BID #20

From July 1, 2021 – June 30, 2022

Water Filtration Plant, Reservoir Rd., Orange, VT

Product:

Sodium Permanganate Solution 20%
CAS Number 10101-50-5
SDS Number/Grade 0072

Composition Component

%	19.5-21.5
UN#	3214

Physical and Chemical Properties

Density	9.7#/gallon +/- 0.1
Specific Gravity	1.16 +/- 0.03
Solubility	Complete
pH	5.0-8.0
Percent Volatile	80%

is odorless, dark purple liquid

Cont.

SODIUM PERMANGANATE SOLUTION 20 % BID FORM BID #20

Estimated Purchase Quantity:

Approximately 2,200 gallons per year
1,700 Gallons /Maximum delivery
Average Order Size 1350-1400 Gallons per order)
Estimated Order Frequency

Bid price in gallons only, delivered.

Bid Price: _____gallons

FIRM: _____

Duly Authorized Agent Signature & Print Name Legible

Address _____ email _____

Phone # _____ 24 Hr. emergency # _____

Date: _____

From: Michael Boutin

Sent: Friday, June 4, 2021 6:49 AM

To: Lucas Herring <L.Herring@barrecity.org>; Jake Hemmerick <j.hemmerick@barrecity.org>; Tim Bombardier <Tim.Bombardier@vermont.gov>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>

Cc: oliver@twomblylawoffice.com

Subject: RE: Traffic Ordinance Penalties

This item is set for discussion next week. If this council decides to move forward with this process I will defer to Jake and whoever else wants to be part of it. I do not want to be a part of an ordinance that is designed to affect people differently based on their financial circumstances. I have been on City Council for 10 years and have been modifying ordinances during that time. I dare say I have some experience in the matter and there has never been a legal challenge to one of the ordinances I have created. Attempting to bring this "equity" to this ordinance is not beneficial to the city. The law should be equal to all. It will create unnecessary work for the police and possibly other staff. However, that is my opinion and if the City Council decides to move in that direction I will allow someone else handle the language. I'd say I would go get a petition to modify the Charter to limit the council's ability to do this but as we have seen with the flag charter change, the city voters don't matter.

I caution City Council if it moves in this direction.

Michael Boutin

**Ward 2 City
Councilor**

5 Hillside Ave • Barre, VT 05641



(802)272-2858



m.boutin@barrecity.org



www.facebook.com/barrecity



From: Michael Boutin <M.Boutin@barrecity.org>

Sent: Saturday, May 29, 2021 8:37 AM

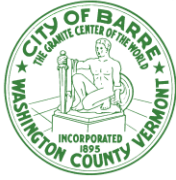
To: Lucas Herring <L.Herring@barrecity.org>; Jake Hemmerick <j.hemmerick@barrecity.org>; Tim Bombardier <Tim.Bombardier@vermont.gov>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>

Cc: oliver@twomblylawoffice.com

Subject: Re: Traffic Ordinance Penalties

Lucas,

The problem is if we warn it again it's another \$200 and if there is any doubt that we are going to have to do it again I'd rather just have a quick discussion. Pushing the ordinance reading off one week will



City of Barre, Vermont

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 06/05/21
SUBJECT: Packet Memo re: 06/08/21 Council Agenda Items

Councilors:

Friday was a busy day, and the end of the day came too quickly, so I was unable to review the Council packet before release or prepare this Packet Memo for inclusion with the Packet. I trust the short delay is not problematic.

The following notes apply to packet support material for the Subject Council Agenda:

Executive Session:

None:

Adjustments to the Agenda:

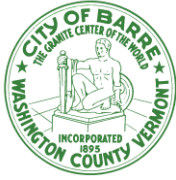
As the Packet Support materials for **Consent Agenda Item 3.E (Annual Supply Bids)** and **9.F (Alertus Security Software Purchase)**, were incomplete or missing, and consistent with my packet Management Protocol, I recommend the Council defer action on these two items until the June 15th meeting.

Consent Agenda:

Item 3.E (Annual Supply Bids) See “Adjustments” above

New Business:

Item 9.F (Alertus Software Purchase) See “Adjustments” above



City of Barre, Vermont

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

Manager’s Report

Tuesday

06/08/21

Councillors:

Following is my written summary of significant municipal activities and/or activities originating from or coordinated by the Manager’s office for the preceding two weeks. I provide this in lieu of a verbal report at the Council meeting, but will certainly address any questions you may have during the meeting.

OPERATIONAL ITEMS:

ARPA (American Rescue Plan Act of 2021) Update: Like many, I have been awaiting release of the Final Treasury Rules, final determination of disbursement amounts, and initial release (50%) of the ARPA funds, all of which I understood were to have happened by now. But having seen no announcement. I checked last Friday, June 4th, with Ted Brady, Executive Director of VLCT, as to status on any announcements. Ted advises that *“We are waiting on Treasury to reevaluate issuing the county money to county government. If they do that – then our local communities will only receive about 1/3 of what they expected. We’d fully expect the county money to eventually trickle down to the local governments – but the process will be painfully slow...and include legislative action. So – here’s hoping Treasury comes to its senses quickly.”* So there is a lot riding on this forthcoming Treasury announcement when it occurs. If Teaury makes an unfavorable decision regarding release of County funding, it means that the proposed direct distribution to Barre City will be around \$850,000, rather than the \$2.49M+/- previously anticipated.

VECLO has generously donated to the City the dense graded crushed stone used as the base for their temporary substation on upper Prospect Street during the construction of the new substation across the street over the last 18+/- months. Over the last two weeks, the Street Division has completed excavation and hauling of approximately 5000 yards of this material to our materials storage site behind the recreation fields on upper Farwell Street. At a current unit price around \$16.50/yard +/-, that amounts to a donation with a value of approximately \$82,500. This is a substantial enhancement of our operating and/or capital fund resources. Congrats to the Streets Division for their completing this acquisition.

I have been advised by Dpty Chief Larry Eastman that the **Parking Meter conversion** process was completed as of June 3. This includes the implementation of the new meter rates set by Council just prior to the onset of the pandemic.

I have also been advised by Tony Campos, Executive Director, **CVTV** that he is purchasing **SmartCaption Automatic LIVE Captioning** equipment and software to enhance video broadcasts of the Barre City Council Meetings to be more ADA compatible. This technology will allow CVTV to make its live channels and on-demand programming accessible to the hard of hearing and multiple language speakers, comply with government regulations, and add searchable transcripts to our meetings. Tony has asked that Barre City contribute \$1,000 to help to defray the \$5,000+ cost of this video enhancement, noting that Barre Town has approved \$1,000 as well. Coincidentally, at the request of Councilor Reil during the FY22 Budgeting Process, I included, and Council approved, a \$1,000 Interpretive Services Allowance for this very purpose. Accordingly, I have advised Tony that I will recommend Council approval of this expense in July from our FY22 budget. I expect this enhancement will become active in July.

The Mayor and I attended an informal “Thank you” presentation to the Jeff Bergeron, Building and Community Services Director, representing the City during the Blood Draw event last Wednesday. Kathleen Luce, Blood Program Leader for the Red Cross Vermont Chapter, made the **Red Cross Certificate Presentation** to thank the City, Jeff, and the facilities staff for their support in making the Auditorium available to the Red Cross Blood Donation program. Kathleen noted that in the 12 months of the pandemic, the Red Cross held 18 donation events. She was especially appreciative of the availability and suitability of the Auditorium facilities to host these events, and the accommodations and support by Jeff and the staff. I will coordinate with Jeff to have Kathleen attend a Council meeting in the near future to brief the Council directly about the program and Barre City’s support.

Ambulance Revenue Update: I’m pleased to report that our Ambulance revenues continue to remain stronger than budgeted. Based on April’s revenues, year-end projections remain higher than budget (\$450,000) at \$520,000 +/- . It’s worth noting that we also flat-lined budgeted Ambulance Revenue for FY22 at \$450,000.

Assessor Recruitment Status: As previously advised, we have re-initiated our Assessor search on a broader regional and national basis. To date, we have received 6 applications with no strong candidates emerging at this time. The target Application Deadline is June 25th; however, we will interview immediately any potentially qualified candidate that applies. In the meantime, Janet Shatney, Interim Assessor, and I are exploring other options to fill the vacancy.

The Pool Construction Project remains reasonably on track. Construction-joint sealing and basin painting will occur this week. Fortunately, the forecast is for a week of suitable weather to support that work. Planning of the Ribbon Cutting is underway. The Ribbon Cutting/Opening Date is **Sunday, June 27th**. The time will be announced in the near future.

The mandatory **pre-bid site visit** for the **Pool Bathhouse Roof Replacement Project** will be held this Tuesday, June 8, 2021 at 10:00 a.m., with bids due on June 16th. With a successful bid, the work will occur in the fall after pool closure.

not be a problem. If the council wants to move in the direction below this would be a significant change that should not be dealt with the fee structure rather the ordinance itself.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Lucas Herring <L.Herring@barrecity.org>
Sent: Friday, May 28, 2021 7:54:18 PM
To: Jake Hemmerick <j.hemmerick@barrecity.org>; Tim Bombardier <Tim.Bombardier@vermont.gov>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>; Michael Boutin <M.Boutin@barrecity.org>
Cc: oliver@twomblylawoffice.com <oliver@twomblylawoffice.com>
Subject: Re: Traffic Ordinance Penalties

Hi All,

I haven't seen any emails stating language to the ordinance needs to be changed? If not, then we should warn appropriately and have the final Second Reading on Tuesday, June 8th.

Below looks like a discussion on the fee schedule, which is also on the agenda. The information provided looks to be suggestions for staff to consider. My intent would be to approve what staff recommends, as they are the subject matter experts on this.

If there is additional conversation needed based on below, we may want to have the Diversity Committee look into fees in general, as any structure wouldn't apply only to ticketing for speed. This can be a recommendation/motion as part of the discussion of the fee schedule.

If there is something I am missing, we aren't meeting as a Council next week, but could set up a call to make sure everyone's concerns are addressed prior to the June 8th meeting. Please let me know and I will set up a Zoom meeting.

Thank you,

Lucas Herring
Mayor, City of Barre
802-272-8222

From: Michael Boutin <M.Boutin@barrecity.org>
Sent: Friday, May 28, 2021, 6:43 PM
To: Jake Hemmerick; Lucas Herring; Tim Bombardier; Carol Dawes; Steven Mackenzie
Cc: oliver@twomblylawoffice.com
Subject: Re: Traffic Ordinance Penalties

Jake,

I believe the traffic ordinance is ready to go. However, your ideas below should be discussed on a conceptual basis with the entire council before drafting any language. If the council is interested as a whole to go in that direction we can draft language. If not then there is no need to discuss further.

Lucas,

Please advise when we can get this on the agenda. Once again please hold off warning the traffic ordinance as another \$200 for the advertising is not something I want to invest in if we will be modifying it.

Thanks!

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Jake Hemmerick <j.hemmerick@barrecity.org>
Sent: Friday, May 28, 2021 9:55:40 AM
To: Michael Boutin <M.Boutin@barrecity.org>; Lucas Herring <L.Herring@barrecity.org>; Tim Bombardier <Tim.Bombardier@vermont.gov>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>
Cc: oliver@twomblylawoffice.com <oliver@twomblylawoffice.com>
Subject: Re: Traffic Ordinance Penalties

Micahel, would it be possible to discuss a proposed ordinance approach that can be predictably administered, hold up to a challenge, and which establishes clear and transparent penalties?

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From: Michael Boutin <M.Boutin@barrecity.org>
Sent: Friday, May 28, 2021 12:52:17 AM
To: Lucas Herring <L.Herring@barrecity.org>; Tim Bombardier <Tim.Bombardier@vermont.gov>; Jake Hemmerick <j.hemmerick@barrecity.org>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>
Cc: oliver@twomblylawoffice.com <oliver@twomblylawoffice.com>
Subject: Re: Traffic Ordinance Penalties

I'd prefer just to have the discussion. If you don't mind please warn it and table the traffic ordinance. If the council wants it I will take thoughts and craft the ordinance to encompass the request below. Not going to spend time on this if council as a whole is not interested. Please include this email for the discussion. Thank you.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Lucas Herring <L.Herring@barrecity.org>
Sent: Thursday, May 27, 2021 10:17:01 AM
To: Michael Boutin <M.Boutin@barrecity.org>; Tim Bombardier <Tim.Bombardier@vermont.gov>; Jake Hemmerick <j.hemmerick@barrecity.org>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>
Cc: oliver@twomblylawoffice.com <oliver@twomblylawoffice.com>
Subject: RE: Traffic Ordinance Penalties

Hi Michael,

There is no need for ticketing changes unless we have the Ordinance language to support it. Since those on this email are not a quorum of Council, please feel free to set up a meeting between now and June 3rd to see if you can work out any questions/issues you may have. We have budgeted for increased ticket revenue in FY22 based on these changes, so I do not want to hold this up any longer if we do not have to.

Thank you,

Lucas Herring
Mayor, City of Barre
802-272-8222

From: Michael Boutin <M.Boutin@barrecity.org>
Sent: Thursday, May 27, 2021 9:43 AM
To: Lucas Herring <L.Herring@barrecity.org>; Tim Bombardier <Tim.Bombardier@vermont.gov>; Jake Hemmerick <j.hemmerick@barrecity.org>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>
Cc: oliver@twomblylawoffice.com
Subject: Re: Traffic Ordinance Penalties

Lucas, please do not put the traffic ordinance on for a second reading. Let's have this as a discussion. I don't want to spend \$200 posting it in the Times Argus again for the third time and then have to do it again to add this in there. So please just worn it for discussion for ticketing changes or something like that.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Lucas Herring <L.Herring@barrecity.org>
Sent: Tuesday, May 25, 2021 8:59:39 AM
To: Tim Bombardier <Tim.Bombardier@vermont.gov>; Jake Hemmerick <j.hemmerick@barrecity.org>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>
Cc: Michael Boutin <M.Boutin@barrecity.org>; oliver@twomblylawoffice.com <oliver@twomblylawoffice.com>
Subject: RE: Traffic Ordinance Penalties

Good Morning Everyone,

I am assuming below is all language for consideration for staff, since this was directed to the Police Department staff to come up with the fee schedule. There is a lot to unpack there, as I am not sure how an officer will have the time during a traffic stop to look up kbb.org to find vehicle value or retrieve a person's tax record information to be able to write a ticket. There may also be a perception that vehicles with more value are targeted as they would bring in more revenue. I have heard of such ticketing practices in other countries, but if you have examples of where this is in effect in the US, we can always see what language can be copied vs. reinvented. Also, I do not believe that the Legislature has given any authority for license readers for automatic ticketing anywhere in Vermont, so this would most likely be a part of a Charter change, and that is already listed as part of the FY22 priority discussion.

Since it is noted that language was written by a Councilor and not vetted by an attorney, Councilor Hemmerick have you reached out to discuss this further with Councilor Boutin and the City Attorney? Including them on the email as I believe that question was answered on Tuesday that the language changes were vetted. I also believe that the question has been answered in the past that the "civil process" is something different than issuing a Civil ticket and the officers can issue civil tickets.

I am also wondering where the data is coming from that supports the level of dangerous driving in Barre streets? Attached are the Fatal Crash Facts that is provided from VTrans, which I have provided the current numbers as well as the vehicle fatalities that have occurred in the City in the past 11 years. If there are figures on how we compare to Washington County, Vermont, or the US (similar to the information provided at the Housing and Transportation Forum), that would be great to provide in the Council packet along with the new second hearing on June 8th.

For budget purposes, also please do not forget that the Police Department budget was decreased by 2.37% this year, in part because of the current grant that Council accepted. There may be an increase in a future budget for the base salary, but the City should continue to see the offsetting savings in overtime and increased revenue from ticket revenue from the traffic enforcement the officers already do and the changes that Council is proposing to make (without additional officers to perform this work) [City Shared Documents - FY22 Budget.pdf - All Documents \(sharepoint.com\)](#). A conversation about adding more officers can be had at a later date. We will also have Chief Bombardier in for an overview of the Department in August if there are other questions.

Thank you,

Lucas Herring
Mayor, City of Barre
802-272-8222

From: Bombardier, Tim <Tim.Bombardier@vermont.gov>

Sent: Tuesday, May 25, 2021 7:56 AM

To: Jake Hemmerick <j.hemmerick@barrecity.org>; Carol Dawes <cdawes@barrecity.org>; Steven Mackenzie <manager@barrecity.org>

Cc: Lucas Herring <L.Herring@barrecity.org>

Subject: RE: Traffic Ordinance Penalties

Everyone please see my highlighted information below

From: Jake Hemmerick <j.hemmerick@barrecity.org>

Sent: Friday, May 21, 2021 1:13 PM

To: Dawes, CarolynS <cdawes@barrecity.org>; Bombardier, Tim <Tim.Bombardier@vermont.gov>; Mackenzie, Steven <manager@barrecity.org>

Cc: Lucas Herring <L.Herring@barrecity.org>

Subject: Traffic Ordinance Penalties

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Glancing at this again on my lunch break and feeling like I have more questions than answers.

It appears that Council was on track to adopt an ordinance that would not have been defensible in court based on an individual Councilor writing language that had not been vetted by an attorney or staff and prospectively a fee schedule that references statute that does not exist. Although this is Councilor Boutin's ordinance change I had input into this and it was vetted through the City attorney. This doesn't build confidence in the process for this ordinance or the success of its intended outcome -- and there's also the unanswered question out there about whether or not the Police have the authority to issue civil tickets under the proposed ordinance given the Charter's prohibition on civil process, Sec.505. Is that no longer the case Chief, and if it is the case, how does this change resolve that? I do not believe in changes anything with regards to the charter and we have continued to work under the interpretation of the City attorney that the prohibition on issuing civil orders was for the purpose of preventing the police from being involved in civil claims on behalf of the city. We have continued to write ticket issue, TROs and FROs (protection orders).

The outcome I think we're all reaching for in this change is better revenue capture to support policing services (and overall affordability of the City's policing operation as we face down a new annual \$188k+ staffing/equipment obligation in a few years). I thought the ordinance would establish the fee, as is typical. However, a local fee schedule amendment creates opportunities to make the City safer in the process and align tickets with risk: the higher the speed, the more severe the crash and damage. It sounds like there the existing state ticketing model is similar to this that could be adopted into the local framework or adapted to help meet (pay for) the policing services Barre needs (although 23VSA1008 isn't cited as an enabling authority in Barre's ordinance, 24 VSA 1974a is -- which only speaks to the \$800 maximum in the ordinance and does not outline a waiver penalty). The former ordinance did establish this, but it has been struck. I do not believe that 24 VSA 1974a applies to motor vehicle ordinances, but is in place for other ordinance violations. Title 23 is home to the motor vehicle laws and accounts for violations of ordinances both speeding and others.

At the end of the day, I'm in favor of the polluter paying for their pollution and have paid two speeding tickets in my life that I deserved. As we all know, not everyone accepts the outcome of their actions, and this ordinance is one that I think needs to be airtight -- especially given the time already invested in it. Not sure if Council as a whole would be interested in changing the penalties currently under use, but now is the time for the decision. Should the polluters pay, or should City taxpayers continue to subsidize this policing?

MPH over limit	Penalty
----------------	---------

1	\$120
2	\$128
3	\$137
4	\$146
5	\$156
6	\$166
7	\$178
8	\$190
9	\$203
10	\$216
11	\$231
12	\$246
13	\$263
14	\$281
15	\$300
16	\$320
17	\$342
18	\$365
19	\$390
20	\$416
21	\$444
22	\$474
23	\$506
24	\$540
25	\$577
26	\$616
27	\$657
28	\$702
29	\$749
30	\$800

Additional fee model opportunities could include concepts like this to scale the fine with the danger imposed, support our policing services, and recognize people's ability to pay based on the value of a vehicle:

Objective: create a speeding penalty formula that takes into account vehicle weight (potential for damage and injury) and estimated value for non-commercial vehicles (disincentive scaled to ability to pay) and includes more severe penalties for speeding on neighborhood streets. Commercial vehicles would use a base rate instead of scaling with vehicle value. This would be one that Oliver should look at. I am not sure that a scaled fine system based on your vehicles value is something that will hold up.

The base fine for exceeding any speed limit is \$120.

Estimated vehicle value will be calculated as the MSRP of the vehicle based on plate number lookup, with a standard depreciation of 20 percent of its value in the first year and 15 percent each year to a floor of 10% of MSRP. The penalty will be increased by 1/1000 of the estimated value.

Vehicle weight will be considered the curb weight for non-commercial vehicles, and the gross vehicle weight for commercial vehicles. The penalty will be increased by 1/100 of the vehicle weight.

The penalty will be scaled using the table above for each mph over the speed limit to 30 miles per hour over the speed limit (at which point [23 V.S.A. § 1097](#) applies), such that penalties increase toward the legal maximum more quickly the more the driver has exceeded the speed limit.

Any speed penalty will be doubled on residential streets, those without a State Highway designation, up to the maximum legal penalty.

And if legal:

Exceeding any speed limit by 20mph shall be considered negligent operation under [23 V.S.A. § 1091](#) and criminal charges will be filed. Exceeding any speed limit by 40mph shall be considered grossly negligent operation under [23 V.S.A. § 1091](#) and criminal charges will be filed.

Looking into the future, a dedicated traffic enforcement division (or force) with automated ticketing vehicles may be worth exploring given the levels of dangerous driving throughout the City.

From: Carol Dawes <cdawes@barrecity.org>
Sent: Thursday, May 20, 2021 3:25:12 PM
To: Tim Bombardier <Tim.Bombardier@vermont.gov>; Jake Hemmerick <j.hemmerick@barrecity.org>
Cc: Steven Mackenzie <manager@barrecity.org>
Subject: RE: Traffic Ordinance Fees

I'll update on the fee schedule list.

C

From: Bombardier, Tim [<mailto:Tim.Bombardier@vermont.gov>]
Sent: Thursday, May 20, 2021 3:10 PM
To: Jake Hemmerick <j.hemmerick@barrecity.org>; Carol Dawes <cdawes@barrecity.org>
Cc: Steven Mackenzie <manager@barrecity.org>
Subject: RE: Traffic Ordinance Fees

Not sure where that number came from it should be

[Title 23 : Motor Vehicles](#)

[Chapter 013 : Operation Of Vehicles](#)

Subchapter 001 : General Provisions

(Cite as: 23 V.S.A. § 1008)

- **§ 1008. Regulations in municipalities**

From: Jake Hemmerick <j.hemmerick@barrecity.org>
Sent: Thursday, May 20, 2021 3:00 PM
To: Dawes, CarolynS <cdawes@barrecity.org>; Bombardier, Tim <Tim.Bombardier@vermont.gov>
Cc: Mackenzie, Steven <manager@barrecity.org>
Subject: Re: Traffic Ordinance Fees

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

—Not seeing a 23 VSA sec. 1972 in the online statutes. Got a link?

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From: Bombardier, Tim <Tim.Bombardier@vermont.gov>
Sent: Thursday, May 20, 2021 1:25:59 PM
To: Jake Hemmerick <j.hemmerick@barrecity.org>; Carol Dawes <cdawes@barrecity.org>
Cc: Steven Mackenzie <manager@barrecity.org>
Subject: RE: Traffic Ordinance Fees

The established fee for VO violations is set at \$220 unless other wise noted, and we get the lion's share of violations written under the ordinances. Fines for speeding are based on the actual speed of the operator and the more someone is over the limit, the more the fine. We will also get the lion's share of these funds written under city ordinances.

I am not sure how we would make the weight class of a vehicle part of a violation or if it would even pass the straight face test. The same is true of basing a fine on someone's W-2 or the value of the vehicle they are driving. These things really do not play into one's ability to commit the violation in the first place when we are speaking about moving violations.

When talking about things like condition of vehicle, inspection stickers, maybe. But in a majority of those stops people are given a chance to fix or inspect things with in a 10 day time frame, and the ticket is voided.

From: Jake Hemmerick <j.hemmerick@barrecity.org>
Sent: Thursday, May 20, 2021 12:37 PM
To: Dawes, CarolynS <cdawes@barrecity.org>; Bombardier, Tim <Tim.Bombardier@vermont.gov>
Subject: Traffic Ordinance Fees

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Carol and Tim,

If the Traffic Ordinance fees are established by fee schedule, is it the Judicial Bureau that will collect the fees established or would a waiver penalty go through your office?

If collected by the Judicial Bureau, what is the stature or rule reference that enables the higher rate of municipal fee retention? Is it possible to set up a system where the Bureau is altogether unnecessary?

Is it possible to make the locally establishes fees/fines commensurate with the safety risk, such as how far over the limit a driver was going and the weight of class of a vehicle?

The D&E committee has raised questions about ability to pay, raising the question of whether or not the waiver could be adjusted/sensitized based on disposition of a W-2 or estimated value of the vehicle driven?

Jake

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From: Hannah Morgan <hannahemorgan6@gmail.com>

Sent: Wednesday, May 19, 2021 2:00 PM

To: Lucas Herring <L.Herring@barrecity.org>

Subject: Letter of interest to join the Barre City Community Garden Committee.

Hello there,

I am writing to express my interest in joining the Barre City Community Garden Committee. I am a mother of two little ones and I live in Plainfield VT.

I have attended two meetings already and am excited to officially join this group. I have a lot of gardening/farming experience. I feel passionate about expanding access to land for growing food for the Barre community. I am excited to help expand the existing gardens, and potentially cultivate new green spaces in the hopes of making Barre City more beautiful, more resourced for the impacts of climate change, and more resilient through access to local fresh food!

Please let me know if you have any questions.

Best,

Hannah

May 2021

Dear Barre City Council,

I am writing to express official interest in joining the Barre City Community Garden Committee.

As an herbalist with a strong background in permaculture, “urban” farming, and forest gardening, I would be honored to continue to provide my skills & passion for plants and community-building to the committee. The potential for filling the gaps of food accessibility alongside education and overall beautification is high and I look forward to what unfolds with the small but mighty team.

Outside of plants, I work for Central Vermont Economic Development Corporation (CVEDC), a local nonprofit dedicated to supporting local business and job growth. I live near downtown with my partner, our young daughter, two cats, and two dogs....and copious houseplants!

It is my hope that granting me official membership to the Community Garden Committee will only fortify and nurture current and future garden spaces the city has so generously allowed.

Many thanks,
Dawn Magnus

Dear Jody,

I saw your call for volunteers on yesterday's FPF. I've been thinking about the Cow Pasture Committee, because I live close to it and care deeply about preserving this precious parcel of land. I am an avid hiker and skier and have past volunteer experience with trail maintenance.

When I lived in Middlesex, I volunteered on the Town Meeting Solutions committee and was able to bring my organizational skills to that group.

I live and work in Barre (State Library). I've worked the last two elections as a poll worker in Barre.

Could I learn more about the work of this committee, their goals and needs before I fully commit?

Thanks,

Janette Shaffer
3 Snow Ave
Barre, VT 05641
802-989-2477



City of Barre, Vermont

"Granite Center of the World"

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 06-08-21**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 9-E

AGENDA ITEM DESCRIPTION: Review/Approval City Fee Schedule Changes

SUBJECT: Consideration of city fee revisions

SUBMITTING DEPARTMENT/PERSON: Carol Dawes, city clerk/treasurer

STAFF RECCOMENDATION: Approve proposed fee changes. Discuss and determine course of action for electric vehicle charging stations.

STRATEGIC OUTCOME/PRIOR ACTION:

EXPENDITURE REQUIRED: NONE – increases revenues

FUNDING SOURCE(S): not applicable

LEGAL AUTHORITY/REQUIREMENTS: fees allowed through charter, ordinance and statute

BACKGROUND/SUPPLEMENTAL INFORMATION: Fees are generally reviewed and revised on an annual basis. Fee changes are published in the Times Argus, generally the weekend after approval, and go into effect 30 days after publication.

LINK(S): not applicable

ATTACHMENTS: proposed fee changes chart

INTERESTED/AFFECTED PARTIES: Those who are impacted by the fees

RECOMMENDED ACTION/MOTION: Move to approve fee changes as presented.

CITY OF BARRE FEE SCHEDULE

proposed fee changes for 6/8/21 Council meeting

department	permit/fee/license item	Current Fees/Fines effective 7/1/20	June 2021 proposed changes	Notes
city clerk	vault access fee	\$2/hour	\$4/hour (statute)	
city clerk	animal - chickens/ducks/turkeys/fowl	\$1.50 each	remove	as per ordinance changes
city clerk	animal license - other (cats not licensed)	\$2.50/pound, up to \$12.50 maximum	remove	as per ordinance changes
city clerk	food vending machine (not currently being enforced)	\$35.00	remove	
city clerk	parking permits - day - good for calendar year. Permit fee increases by 2.5% each calendar year, or as changed by the City Council.	\$203.82 price for 2019/\$208.92 price for 2020	\$214.15 price for 2021	doesn't require council approval, as previous council action set the annual escalator percentage
city clerk	parking permits - overnight - good for 6 months (Jan-June or July - Dec) overnight permits good from 6PM - 8 AM weekdays and all day weekends and holidays. Permit fee increases by 2.5% each calendar year, or as changed by City Council.	\$94.56 price for 2019/\$96.93 price for 2020	\$99.35 price for 2021	doesn't require council approval, as previous council action set the annual escalator percentage
city clerk	electric vehicle charging stations	\$1.50/hour, \$0.75/additional hours		consider new rates through ParkMobile and cancel Chargepoint contract
FD/ambulance	Outside details	\$63/hour	\$70/hour	
FD/ambulance	Outside detail with vehicle	\$63/hour plus vehicle charge	\$70/hour plus vehicle charge	
police	traffic violations as per Ordinance Ch. 17 Traffic		As allowed by 23 VSA sec.1008 unless noted otherwise	NEW ITEM - part of ordinance Chapter 17 changes
police	Outside details	\$63.00/hour	\$70/hour	
police	Outside detail with vehicle	\$68.00/hour plus mileage outside city limits	\$75.00/hour plus mileage outside city limits	
recreation	Rotary Park picnic shelter - per event	\$45.00	\$40.00	large BBQ grill no longer available

BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 06-08-2021
Manager's Search Committee

AGENDA ITEM DESCRIPTION: Formation of an Ad-hoc Manager Search Committee

SUBJECT: Formation of an Ad-Hoc Committee

SUBMITTING DEPARTMENT: None

STAFF RECCOMENDATION: None

STRATEGIC OUTCOME/PRIOR ACTION: Search for replacement of the Manager Position upon retirement of current City Manager

EXPENDITURE REQUIRED: There are related VLCT/Consultant/Advertising costs, but committee members are not paid positions.

FUNDING SOURCE(S): FY22 General Budget, Line 134 001-5010-130.0184
City Council Expenses

LEGAL AUTHORITY/REQUIREMENTS: The City Council has the authority to create committees and appoint members to them.

BACKGROUND/SUPPLEMENTAL INFORMATION: Council has discussed the pending retirement for the City Manager previously. In order to support a public process, intent is to establish an Ad-hoc Committee during FY22 (between July 1, 2021 to June 30th, 2022) in order to assist City Council in selection of the next City Manager. Duties of the Committee would be as follows:

- Appointment of a 7 member committee
- Chair of the committee is a member from City Council
- Composition of the other committee members to be discussed by Council, from a solicitation of residents and employees of the City of Barre
- Staff Liaison would be the HR Director
- Committee would meet as necessary to complete the following tasks:
 - Work with a consultant, as hired through RFP through and approved by City Council, to ensure a fair and public process for City Manager solicitation.
 - Review Resumes submitted for the City Manager positions (as compiled by the HR Director)
 - Ranking of Resumes based on Criterion established by City Council
 - Determine Finalists from the applications in order to conduct a first interview of candidates
 - Select between 2-4 candidates for recommendation to City Council for consideration
 - Provide City Council with and overview of the committee's process in candidate selection.
- If resumes submitted do not meet the minimum criterion set, work with the Consultant to solicit additional resumes to complete the process above.

HR Director is currently working with VLCT to:

- Finalize the Job Description for presentation to City Council
- Create City Profile to use with the solicitation
- Develop RFP for a consultant, to be selected by City Council

Documents as approved by City Council will be used for the hiring process. Ultimate hiring decision resides with the City Council.

INTERESTED/AFFECTED PARTIES:

Residents of the City of Barre

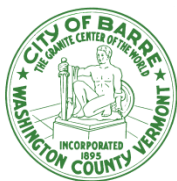
City Council

City Staff

VLCT

Consultant

RECOMMENDED ACTION/MOTION: Establish an Ad-hoc committee as determined by City Council. Recommend that Committee be fully appointed by September 15th. Ask the City Manager to instruct the HR Director to continue work with the Job Description and City Profile for Council approval within during this same timeframe, as well as provide Consultant RFP to Council in the timeframe needed to select a Consultant on or around October 1st.



Steven E. Mackenzie, P.E.
City Manager

• *City of Barre, Vermont*

“Granite Center of the World”

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: June 4, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- **COVID REPORT:** City Hall remains closed to the public. The vault in the Clerk's office is open by appointment only on Tuesdays, Thursdays and Fridays. Most other services are being provided through the mail, email or passing documents through the front door.
- The exit interview for the TIF state audit is scheduled for June 11th. We have started receiving bits and pieces of the final report, including discrepancies found and calculation corrections for increment and education taxes, and the final report is expected to be completed by June-July.
- The next school budget revote is Wednesday, June 9th. We will again vote in the BOR, and absentee ballots have been mailed to those who received mail ballots for the May 9th revote. To date we've received back approximately 600 of the 1,300 ballots mailed out.
- We have received a number of abatement requests since our last hearing in February 2020. The intention is to bring the requests before the Board of Abatement before the end of the fiscal year. The hope is to hold the hearings in person, however we will need a quorum of BOA members (12) in attendance to conduct business.
- There is a hearing for the Brian Judd v. City of Barre election challenge scheduled for June 15th at 3PM. The hearing will be conducted remotely.
- The utility arrearage assistance program is being offered again to help customers with delinquent water/sewer bills, however it is only available to residential renters who pay their water/sewer bills directly to the City. This will significantly limit the number of qualifying customers. Information about the program will be shared on FB, the website, and Front Porch Forum.

2. BUILDING AND COMMUNITY SERVICES:

- The Veterans' Council held the Memorial Day service on Sunday at the Youth Triumphant monument.
- On Tuesday, a representative from Cadmus Energy Services conducted an "energy audit" at the BOR. This is part of an energy data study for Efficiency Vermont.
- Also on Tuesday, I participated in the Department Head meeting, a meeting regarding the installation of heat pumps in City Hall, and a meeting regarding the pool opening. On Wednesday, the Red Cross held a blood drive at the AUD. Prior to the blood draw the Red Cross recognized the City for our assistance and participation in holding the blood drives during the pandemic.
- On Thursday, I participated in a meeting with the Manager, City engineer, the Engineering Technician and representatives from New England Air regarding an annual maintenance agreement for all City facilities.
- On Friday, I participated in the Department Head meeting. I also met with the contractor at the pool as we gear up for painting the pool in the coming days.
- We continued cleaning up the storm damaged at Hope Cemetery during the week. We also Granite Corporation of Barre in to re-set monuments and assist with the removal of one huge tree with their excavator. We had one cremation inurnment, one full burial and one vault removal during the week.
- The Facilities crew mowed, trimmed and removed trash from Rotary park and assisted with some of the storm cleanup at Hope. We also assisted with the set-up and tear - down of the Red Cross event and set up the AUD for the SHS Senior Prom being held on Saturday, June 5th.

2a. RECREATION:

- Attended Department Head meetings.
- Scheduled school groups to Charlie's Playground for end of year events.
- Scheduled Rotary Park Shelter for school groups / private events
- Attended meeting with Barre Partnership Director
- Participated in Red Cross Blood draw appreciation
- Worked on social media for programs – created flyers
- Season pool pass template printed
- Networked with potential software company
- Worked on pool supplies
- Worked on pool information – admin -
- Attended VRPA educational webinar
- Networked with Challenger Sports/Wicked Cool For Kids/Chess Wizards and USTA on our numbers to date.
- Submitted Summer Matters Grant Round 2 questions as requested by reviewers.
- Continued efforts to locate Lifeguard applicants.
- Lots of phone calls and emails requesting information.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- Working primarily as the acting Assessor;

- Attended Department Head meeting Tuesday morning and Friday afternoon;
- Attended CVRPC Executive Board meeting Tuesday evening;
- Met with City Manager for bi-weekly meeting to go over priorities and duties as assigned;
- Continue working with Stephanie Clarke at White & Burke to assist with TIF questions;
- Answering questions, phone calls, assisted fellow staff, timesheets, weekly report write-up, etc.

Permitting – Heather:

- Issued 2 electrical permits;
- Issued 4 zoning permits;
- Processed incoming rental registry invoices;
- Prepared for and attended the DRB hearing on Thursday evening;
- Phone calls and emails continue with applicants, answering questions, etc.;
- Updated both zoning and the fire department’s software for address changes, permit copies, etc.

Assessing Clerk – Kathryn:

- Regular office tasks: permit copies from Heather into databases, address changes, mapping updates, filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 4 PTTR’s (property transfer return) for updating all property records in NEMRC, ProVal, and mapping software;
- Sent out 7 map copies and 10 lister cards as requested via email or by telephone;
- Downloaded 14 homestead filings for a total of 1,597 to date;
- Continue working on the 2020 Sales Study from the data sent by the State (out late);
- Continue cleaning up discrepancies between the now updated Assessing software and NEMRC, for missing inactive or otherwise parcels, span # discrepancies, etc.;
- Continue updating the Veteran status on properties from the Veterans Department for the upcoming grand list.

Assessor-Janet:

- Continue working on permit list of items that might be added to revisions of the grand list;
- Reviewing changes and additions;
- Department Director checks email and phone inquiries;
- Department Director has also sent out lister cards upon inquiry by realtors, etc.

4. DEPARTMENT OF PUBLIC WORKS:

05-27 Water 11 Highland Ave. water off, Mulligan’s install remote, Locate services on Owen Dr. & Ridgewood Terrace, Pump Station, 329 Camp St. Tap & Meter install, and Sewer maintenance. paperwork

Sewer Pump Station, 29 Camo St. Water Tap & Meter install, Shop and Camel maintenance, Sewer Maintenance

Street Haul stone from Prospect St. to Farwell St. site, Sidewalk rebuild on Perry St., Municipal Pool remove concrete barrier block's, work on Water slide, paperwork, Move material at Farwell St. site with JD 624 K Loader, check on jobs, cut downed trees and pick up from storm damaged, put out street signs, Digging at pool putting in water feed to slide, maintenance of Sewer Camel, truck 6, truck 31, shop maintenance

- **05-28 Water** West Hill Tank, 15 Windridge new meter, 15 Currier St, water off/on, 60 Perry St. investigate issue, 75 Pleasant St., water off/on, Maintenance & services, Municipal Pool project

Street Haul material from Prospect St. to Farwell St. site, pick up trash on Main St., Brush clean up at Police Dept., Fill med. size hole on Corti Street, Haul stone material from North East Materials Plant to the Granite Museum, Perry St. strip forms from concrete pour, Sweep streets Midnight to 7:00 AM, paperwork, work on sweeper

- **05-31 HOLIDAY**
- **05-31** Sewer Dept. (2) people 2.00 OT called in 53 Camp Street

- ✓ **06-01 Water** Inventory, Prep for Perry St. water line, Water on 11 Highland Ave., paperwork, Sewer maintenance, Service maintenance

Sewer Pump Station, Waste Water Treatment Plant equipment, Camel maintenance, cleaning Maple Ave sewer line

Street Perry St. Reconstruction strip and remove asphalt transport to Farwell St., Hauling stone material from Prospect St. to Farwell St. site, check on complaints, bring RR Ties to East St., repair water tank in the back of truck #6, Drive to Pike in Williston, Bring cage and pipes to Perry St., Tree and brush clean up on Scampini Square, maintenance of truck #37 & #38, Push up material at Farwell Site.

- ✓ **06-02 Water** West Hill tank test and mowing, Inventory, Pump station, Wastewater Treatment Plant repair AC Unit in Main Building, Mark out lines on Woodland Drive., Haul material from Prospect St. to Farwell St. site, Mainline maintenance

Sewer Pump Station, Waste Water Treatment Plant, S-4 Van maintenance, Basin & Surface Cleaning on Boynton Street

Street Haul the balance of Stone material from Prospect St. to Farwell St. site. Flagging on Hill St. & Washington St. transfer traffic light to another pole with East Coast Signals, Perry St. strip sidewalk, paperwork, help fuel tank inspector, Hot box patching of pot holes, Paint stop bars and cross walks & lines on Washington St., bring sewer caps covers for manholes on Boynton St. & Foss St., maintenance on truck #38, S Micheli's truck and truck #25, Push up material at Farwell St. with JD 524.

5. FINANCE DIRECTOR:

- Department Head on vacation.

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

BARRE

Copy of Departmental Activity Report

Current Period: 05/27/21 to 06/02/21, Prior Period: 05/20/21 to 05/26/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Fire Alarm Situations				
Combustible/flammable spills & leaks	2	3.21	0	0.00
Dispatched and cancelled en route	1	0.36	1	0.10
Electrical wiring/equipment problem	3	4.20	6	11.98
Emergency medical service (EMS) Incident	28	47.11	32	61.10
Extrication, rescue	1	0.56	2	1.90
Rescue, emergency medical call (EMS), other	0	0.00	2	2.60
Service call, Other	1	0.70	0	0.00
Severe Weather & Natural Disaster	0	0.00	1	0.25
Structure Fire	0	0.00	1	13.20
System or detector malfunction	1	1.11	2	3.88
Unauthorized burning	1	0.66	0	0.00
Unintentional system/detector operation (no fire)	2	3.47	0	0.00
	<u>40</u>	<u>61.38</u>	<u>47</u>	<u>95.01</u>
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Non-Incident Activities				
BURN PERMIT ISSUED	0	0.00	1	0.03
COVID 19 SCREENING COMPLETED	6	0.24	20	2.39
FD VEHICLE FUELING - DIESEL	1	0.00	1	0.08
ON DUTY	25	564.00	24	536.50
PERSONAL TIME USED	1	12.00	0	0.00
SICK TIME USED	0	0.00	2	48.00
VACATION USED	5	120.00	6	87.50
WASHING VEHICLES	2	0.66	3	2.25

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 05/27/21 to 06/02/21, Prior Period: 05/20/21 to 05/26/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities	40	696.90	57	676.75
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	1	2.12	1	0.17
FIRE DRILL	1	0.00	0	0.00
	2	2.12	1	0.17
Testing/Maintenance of Equipment				
HOSE TESTING	0	0.00	9	0.00
	0	0.00	9	0.00
Training				
AUDIT OF CONFINED SPACES	0	0.00	1	2.00
BUILDING INSPECTION/PREPLAN	0	0.00	3	3.00
CAPNOMETRY/ CAPNOGRAPHY	0	0.00	3	2.25
ELEVATOR EMERGENCY	4	3.00	0	0.00
	4	3.00	7	7.25

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